



## **PW Infrastructure Coordinator**

City of Miami Gardens, FL. (109,000)

Date Posted: 6/22/2012

Deadline: 7/06/2012 or until filled

Starting Salary: \$45,021 min. to \$56,277 mid./DOQ

### **Nature of Work:**

The incumbent is responsible for overall project infrastructure construction administration of the People's Transportation Plan (PTP) projects including but not limited to Road work, Stormwater, landscaping and other Transit Capital Improvement related projects. Perform complex professional, technical, and administrative work related to scheduling, project accounting (i.e. invoice reviewing and approval); while providing technical direction and construction inspections ensuring compliance with applicable codes, quality, and standards. Occasionally communicate with clerical, temporary employees, or other staff. Work is reviewed through conferences, reports, observations, success of the program and procedures developed and implemented to achieve goals established.

### **Minimum Requirements:**

Graduation from a college or university with a Bachelors degree in civil or construction engineering/management or a closely related field. Project Management Professional (PMP) certification is desired. Minimum five (5) years of experience in infrastructure/construction projects management required. One (1) year of experience working in municipal government environment preferred.

Must be physically capable of moving about on construction work sites and under adverse field/weather conditions. Must possess and maintain a valid driver's license and satisfactory driving record throughout employment.

Please send Resume & Official City Application Form to:

**Human Resources Department, City of Miami Gardens**  
**1515 NW 167th Street; Bldg. 5 - Suite 200**  
**Miami Gardens, FL 33169**  
**Fax: (305) 622-8265**  
**[www.miamigardens-fl.gov](http://www.miamigardens-fl.gov)**  
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